

CHECKING THE RECORD OF A QBCC LICENSEE

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To check the record of a licensee, visit the QBCC's Home Owner Hub and navigate to the QBCC licensee search.



Alternatively, you can search the plumbing or drainage licensee register, specifically for works related to plumbing and drainage



Step one

Enter the licensee's licence number, personal or company name and click on the search function. Make certain the person you are searching is the lead contractor who is responsible for the work and for meeting the contract conditions. In addition if you are looking to have building work completed, make sure the licence type is either a trade contractor (ensuring the appropriate trade) or the person holds a builder's licence.

Note: Be sure to read the detailed warning at the bottom of the page before conducting a search.

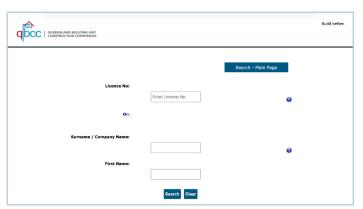
If the individual or company holds a QBCC licence, the summary details will appear on the results page.

At this point you should check the licence number, personal or company information and importantly ensure the licence class matches the work you want completed.

For more information about licence classes, visit the QBCC website.

If a licence isn't found, check that you have entered the correct details and search again. If you get no result a second time, you may be dealing with an unlicenced person. Do not engage with this person and contact the QBCC for more information.

If you do get a result from your search, you can see the licensee's full history in step three.



Licence Number: Particulars	999998	Licence Search -	<u>Main Page</u>
Business Name:	Test Licensee 25 07, Qbcc		
Licence Address:	2 Bazillion Trillion Road Brisbane Qld 4000		
MR Category:	Category 6 - \$120,000,001 to \$240,000,000		
Licence Class	Licence Type	Condition*	Status
Builder - Open	Builder Licence	YES	Active
Plastering Solid	Nominee Supervisor	YES	Active
Waterproofing	Trade Contractor Licence	NO	Active
	Licensee's Full Histo Related Entities Sea		
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	Related Entities Sear	y of Terms icensee's full history. You along the current version.	hould uninstall an

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Step two Licensee full history search

More detailed information about the licensee can be found by clicking on 'Licensee's Full History'. Opening the licensee's full history will generate a report, which will showcase whether any conditions or restrictions have been placed against the licensee.

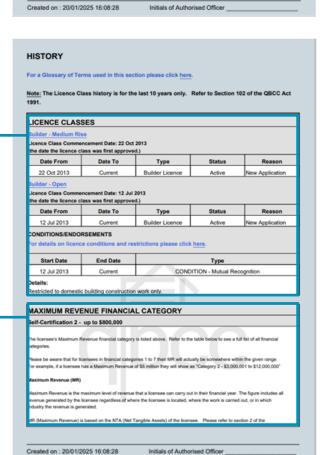
The first page of the licensee's full history report will display the licensee details again and importantly the licensee's disciplinary record. If there is a 'Yes' marked next to any of the items listed, you will find additional details located in the subsequent pages, as well as an explanation of each section and what it entails.

The second page of the licensee's full history will provide information about the current licence classes held by the licensee and any conditions or endorsements placed on that licence. There are a large number of licences, so it is important you ensure the person's licence matches your project.

For more information on licences please visit the QBCC's website.

Under the maximum revenue section of the licensee's full history report, you will find further information about the maximum annual turnover for the licensee applicable to their financial category. Maximum revenue is the maximum turnover a business can earn in a financial year. The QBCC sets maximum revenue thresholds for licensees based on declared financial information. Maximum revenue cannot be increased by more than 10% in a financial year without obtaining prior approval from the QBCC.





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Step three Company or individual

When you complete a licensee search, it's a good idea to check the individual and any related entities (if there are any such as a company), as both will hold licences.

When looking up an individual licensee, you may notice an option to search related entities, which will allow you to check the history of any related companies.

If you are uncertain about anything in the licensee's history report or you would like more information, please call the QBCC Contact Centre on 139 333, or submit an online enquiry via the QBCC's Contact us web page.

