

Form 1A Version 1
Subcontractors' Charges Act 1974
NOTICE OF CLAIM OF CHARGE – RETENTION MONEY ONLY

TO:

Name of employer or superior contractor by whom retention money is payable (in this form called <i>Employer</i>)	Address of Employer

FROM:

Name of Claimant (in this form called <i>Claimant</i>)	Address of Claimant

The Claimant hereby gives notice that the Claimant claims a charge in accordance with section 10 of the *Subcontractors' Charges Act 1974* on retention money¹ that is now or will be payable by the Employer to the Contractor under the Contract.

The claim of charge is for the Amount Claimed and concerning Particulars of Claim for work done by the Claimant in respect of the Contract, which work was done by the Claimant under a subcontract with the Claimant's Contractor between the dates set out in this Notice.

The Claimant requires the Employer to take the necessary steps to see that the retention money that is now or will be payable by the Employer to the Contractor is paid or secured to the Claimant.

Name of Claimant's contractor or a superior contractor <i>to</i> whom money is payable by the Employer (in this form called <i>Contractor</i>)	Address of Contractor

Name of contractor <i>by</i> whom money is payable to the Claimant under a subcontract (in this form called <i>Claimant's Contractor</i>)	Address of Claimant's Contractor

¹ If money additional to retention money is sought to be charged Form 1 should be used.

Contract: <i>(Identify contract between Employer and Contractor)</i>	Address where Claimant's work was done:

Amount Claimed:

Particulars of Claim: <i>(Give particulars of work done by Claimant)</i>

Dates between which the work was carried out:

Oaths Act 1867
Statutory Declaration

QUEENSLAND
TO WIT

I,

(Name of Claimant making declaration or officer of Claimant making declaration where Claimant is a corporation)

of

(Address of Claimant or officer of Claimant making declaration)

in the State of Queensland do solemnly and sincerely declare that the information in this claim including the amount of the claim is correct.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867*.

Taken and declared before me at

this

 day of

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Signature of Declarant

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A Justice of the Peace/Commissioner for Declarations

Certificate of Qualified Person

I,

(Name of Qualified Person)

of

(Address of Qualified Person)

Qualification to give certificate

herby certify that I have examined this claim and in my opinion it is prima facie a proper claim to proceed pursuant to the provisions of the *Subcontractors' Charges Act 1974*.

Dated at

this

day of

Signature of Qualified Person

Signature of Witness