RESPONDENT NOTICE OF PAYMENT OF ADJUDICATED AMOUNT (Section 90)

**TO:** registry@qbcc.qld.gov.au

**SUBJECT:** Notice of payment for adjudication < insert application reference number>

To the Registrar

I *<* insert full name *>*, < position of person making the declaration*>* on behalf of < company name > am informing you of payment of the adjudicated amount as follows:

**Adjudication application number:** < insert application reference number>

**Claimant’s full name / company name:** < as it appears on the adjudication decision >

**Respondents full name/company name:** < as it appears on the adjudication decision >

**Adjudicated amount:** <amount to be paid as stated on the adjudication decision >

**Amount paid:** < enter amount paid >

**Date paid:** < enter date paid >

**Evidence of payment is attached.**

INSERT SIGNATURE BLOCK

**ATTACH PROOF OF PAYMENT TO THIS EMAIL**

*Evidence that may be submitted under the approved way includes:*

* *A copy of the bank deposit or transaction receipt that clearly shows the payers name, amount paid, date of the payment and the payees name (or payees account details); or*
* *A copy of the remittance or payment advice given to the claimant that states the payer’s name, the payee’s name, the amount paid, the date of payment and details of how the payment was made (e.g. confirms bank account where the deposit was made, or provides cheque reference details, or cash)*
* *A statutory declaration that states the payer’s name, amount that was paid, when it was paid and to whom it was paid (payees name).*